

North View Fire District
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North View Fire District Work Session Minutes
June 27, 2023

The North View Fire District Trustees convened in a Fire Board Meeting session on June 27, 2023, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on June 27, 2023. Notice of the 2023 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee John Arrington
Trustee Chris Clark
Trustee Meredith Aardema
Trustee Cameron West
Trustee Maxwell Jackson
Chief David Wade

Staff Present:

Deputy Fire Chief Jeremiah Jones
Deputy Chief/ Fire Marshal Ryan Barker
Jeff Davis, Accountant
Nicci Roylance, District Clerk

1. Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance

Chairperson Wheelwright welcomes everyone to the Work Session at 5:02 pm. Trustee Clark stated, "Real heroes are people who fall and fail and are flawed, but win out in the end because they've stayed true to their ideals and beliefs and commitments." Kevin Costner Trustee Clark led the board in the Pledge of Allegiance and followed with a prayer.

2. Consideration to approve the minutes of May 23, 2023, and June 5, 2023.

Chairperson Wheelwright stated that the minutes had been distributed by email. Chairperson Wheelwright asked if anyone had any questions. Trustee West made a

motion to approve the May 23, 2023, and June 5, 2023 minutes. Vice-Chairperson Johnson seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Jackson	aye
Trustee West	aye
Trustee Aardema	aye

3. Consideration to approve the monthly financial transactions for May 2023.

Chairperson Wheelwright stated that the monthly financial transactions were distributed the financial by email. Chairperson Wheelwright asked if there were any concerns from the administration perspective that we should be aware of in the financials. Jeff Davis stated that in terms of the transactions that there is nothing. Jeff Davis stated that we have one month left we are positive in our income. Jeff Davis stated that we will not be having to do a budget amendment. Trustee Arrington made the motion to accept the monthly financial transactions for May 2023. Trustee West seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Jackson	aye
Trustee West	aye
Trustee Aardema	aye

4. Public Comments

Chairperson Wheelwright stated that there were no members of the public. Deputy Chief Jones interrupted and asked if one of the district's employees would like to make a statement. Captain Dan Fisher made a statement in regards to June 5, 2023, meeting that he wanted the board to know how many employees in the district do not believe the way many came and made statements at the June 5, 2023 meeting. Captain Dan Fisher expressed his appreciation to the board and administration for fighting to give the employees raises. Captain Dan Fisher stated that he has worked in other places and not gotten a raise and is extremely glad that the administration

has made it a point to fight for the employees each year. Captain Dan Fisher just wanted the Board to know how appreciative most of the employees are.

5. PUBLIC HEARING: Discussion and/or action on approving the NVFD 2023-2024 Final Fiscal Year Budget Resolution #2023-01.

Chairperson Wheelwright asked if anyone would like to make a motion to go into a Public Hearing. Trustee Aardema made the motion to go into a Public Hearing. Trustee Clark seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Jackson	aye
Trustee West	aye
Trustee Aardema	aye

Chief Wade expressed his appreciation to the staff for their help in putting the budget together. Chief Wade expressed his appreciation to the Budget Committee for their hard work.

Jeff Davis stated that the upcoming budget would include a one-step grade increase for every employee but the administration. Jeff Davis stated that that increase would increase the budget by \$46,000 net. Jeff Davis stated all the differences in the benefits and the net take-home difference would be \$9,101.00. Jeff Davis explained it does change our certified tax rate. Jeff Davis stated we would be \$80,000 over the certified tax rate. Jeff Davis stated that the assessed value of the homes in our area went up 1.8% this year. Jeff Davis stated that it will take our budget up slightly. Trustee Arrington asked about the Truth in Taxation meeting and if we would need to have one. Jeff Davis stated that we may need to go above the certified tax rate. Deputy Chief Jones stated that we are in the process of renegotiating the PVER's contract. Chairperson Wheelwright stated that we overbudgeted last year and to guess on this upcoming budget with a lot of different factors in the revenue, and if we are off it could be a problem. Trustee Jackson asked if we did a Truth in Taxation and went back to the original rate what would that be? Chairperson Wheelwright stated that is not very much money. Jeff Davis discussed the property taxes and presented it to the board for actuals. Jeff Davis stated that this year for ambulance revenue it is down not just for us but everyone. Deputy Chief Jones stated that transfers are holding but on-scene calls have gone down. Vice-Chairperson Johnson asked what the state ambulance fees increase as a percentage. Chief Wade stated it would be 13%. Jeff Davis broke it down to what we would receive. Jeff Davis stated that it isn't much more in taxes. Chairperson Wheelwright stated that there was no

public in attendance to take any questions. Trustee Clark made a motion to close the Public Hearing. Trustee West seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Jackson	aye
Trustee West	aye
Trustee Aardema	aye

Vice-Chairperson Wheelwright stated that it was weird to see the tax rate up this year. Trustee West asked where the budget hasn't been in theory approved and when the increases go into effect. Chief Wade stated July 1st. Discussion among the trustees about the certified rate and theories. Deputy Chief Jones stated that they did not build a contingency in the budget. Chairperson Wheelwright suggested that we follow the same plan that we did last year in presenting our options to the public and having a discussion and then making a decision. Trustee West made the motion to approve the NVFD 2023-2024 Final Fiscal Year Budget Resolution # 2023-01. Trustee Aardema seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Jackson	aye
Trustee West	aye
Trustee Aardema	aye

Roll Call Vote

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Jackson	aye
Trustee West	aye
Trustee Aardema	aye

6. Discussion and/or action on approval of the North View Fire District Medical Director.

Deputy Chief Jones stated that the Board had asked the administration to get a new Medical Director. Deputy Chief Jones stated that the administration came up with a few names that would be invested in North Ogden. Deputy Chief Jones stated a story about a call he went on while in operations. Deputy Chief Jones stated that this gentleman when taken to the ER one of the EMTs working on him recognized his wedding ring and realized that it was his dad. Deputy Chief Jones stated that the patient died from his injuries. The son was traumatized by the call and later went back to school and became a trauma doctor. Deputy Chief Jones stated that he called this doctor and asked if he would like to be our medical director. Deputy Chief Jones stated that he met with him and he would like to be our medical director and we would just need approval from our board. Deputy Chief Jones stated that he is qualified and has the experience. Deputy Chief Jones stated that the nominee is Dr. Hirschi. Chairperson Wheelwright asked to have Deputy Chief Jones address our current contract with our current medical director. Deputy Chief Jones stated that have a few more years, but we have a clause that either party with sixty days written notice can void the contract at any time. Deputy Chief Jones explained why we did not issue an RFP. Deputy Chief Jones stated that we had another candidate if Dr. Hirschi was not interested and that was Dr. Jason Taylor. Trustee West asked what the ballpark figure would be for Dr. Hirschi. Chairperson Wheelwright stated that we need to negotiate a contract with Dr. Hirschi and then have it come before the board. Trustee Aardema asked if we would wait to give the sixty-day notice after the new medical director was in place. Deputy Chief Jones stated that he would like to change the current contract and it is on the low end of the hours. Deputy Chief Jones stated he would like to take out the hour requirement and put in certain objectives that need to be completed throughout the year.

7. Discussion and/or action on approval to amend the policy to remove comp time as an option for operations.

Deputy Chief stated that there is not a policy yet due to legal they stated that we do not have to offer it and it becomes problematic to track. Deputy Chief Jones stated that only three people use it, but would like to discontinue this for operations. Chairperson Wheelwright stated that it would become over time. Jeff Davis stated that the three are having a hard time keeping track of what they have and then on the payroll side we cannot track it. Deputy Chief Jones stated that he would get a policy drafted and get it approved by legal.

8. Discussion and/or action on Impact Fee Study.

Deputy Chief Barker stated that he had been reviewing the Impact Fees and brought it to the Chief. Deputy Chief Barker stated that in the last Impact Fees, it stated that we would not need a third station till 2033 and we would not be able to capture Impact Fees to help pay for the aerial ladder truck. Deputy Chief Barker stated that on call volume it stated that by 2040 we should be running 3900 calls and last year we ran 3400. Deputy Chief Barker stated that we are about ten years ahead of the study. Deputy Chief Barker stated that the Impact Fee study was done in 2017 and adopted in 2020. Chairperson Wheelwright asked if they recommend it every five

years. Chief Wade stated that they do recommend every five years unless you have a project that you want to capture revenue. Deputy Chief Barker stated he would like to get approval to go forward. Chairperson Wheelwright asked if they had any concerns about initiating the study. Trustee Aardema asked about the cost and Jeff Davis stated it was about \$28,000. Chairperson Wheelwright asked if we would need an RFP. Deputy Chief Jones stated that we would not because it is less than \$100,000.

9. Discussion and/or action of the purchase of 2019 Pierce Arrow XT 107' Ascendant Quint.

Deputy Chief Jones expressed his appreciation to Deputy Chief Barker and Engineer Christensen to go back to Chicago and look at the Truck. Deputy Chief Jones stated that he sent the sales agreement to Legal. Deputy Chief Jones stated that legal asked if we had done an RFP. Deputy Chief Jones stated that he thought that was weird since it is a used vehicle and he didn't know how you would do that. Deputy Chief Jones stated that legal stated that under our policy we have a sole source and suggested posting it on our website for seven days and an explanation of why there is only one bidder. Deputy Chief Jones stated that we will go ahead and do that if you decide to move forward. Deputy Chief Jones stated that if we move forward, our portion to hold the truck would be \$285,000 and then we would have time to come up with the rest. Chairperson Wheelwright asked what the sales price is and Deputy Chief Jones stated 1.2 million. Engineer Christensen stated that he went to Chicago to look at this apparatus. Engineer Christensen stated that Brinley Mountain was a great company to work with. Engineer Christensen stated the Truck is a great ladder truck on the used side of a truck. Trustee Clark asked if it is getting run. Engineer Christensen stated that it has 850 hours and 4,000 miles. Deputy Chief Barker stated that in the time they have had it, it has gone on two fires. Engineer Christensen stated that they mainly use it for training purposes or mutual aid. Engineer Christensen stated that he couldn't find any problems. Engineer Christensen stated it had a 500-gallon tank, 2,000 GPM pump, and front intake. Engineer Christensen stated that it has a lot of storage. Engineer Christensen stated that this would meet all our needs, and there was more discussion on the benefits of the truck. Trustee Clark asked how much shipping would cost. Deputy Chief Barker stated that is included in the contract. Chairperson Wheelwright asked if this apparatus is needed. Engineer Christensen stated that it is needed and with the growth in residential and commercial it is needed. Deputy Chief Jones stated the closest ladder is station one. Engineer Christensen stated that the ladders that are coming are coming from further away. Chairperson Wheelwright stated that we had a ladder and we ended up selling it. Chief Wade stated that at the time construction building was different. Chief Wade stated that we knew then that we would be needing a new one eventually. Engineer Christensen stated that by buying this ladder, we are saving \$800,000 and saving time in ordering one. Trustee Clark stated that ladders are useful for the divide calls. Trustee Aardema asked if we have the money in the budget. Deputy Chief Jones stated that we would use the Capital Improvement Fund. Chairperson Wheelwright asked where we would get the rest

of the money. Deputy Chief Jones stated that we have been looking at financing the rest. Trustee Arrington asked how much time we have to make a decision. Deputy Chief Jones stated it would need to be tonight. Chairperson Wheelwright asked if anyone had imposing views against procuring the ladder. Trustee West stated that the district needs it. Trustee West made the motion to approve the purchase of the 2019 Pierce Arrow XT 107' Ascendant Quint. Trustee Clark seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Jackson	aye
Trustee West	aye
Trustee Aardema	aye

10. Discussion and/or action on approval of the North View Fire District 2022 Annual Report.

Chief Wade stated that he will hit some high points of our Annual Report. Chief Wade stated that retention and recruitment have been and always will be a priority. Chief Wade stated that calls were down 4.8% down last year from the backlash of COVID. Chairperson Wheelwright asked where our call volume is now. Deputy Chief Jones stated that we are still down but are making up some. Chief Wade stated some of the new things done were the AP Triton Study, the Hall of Fame, and the Paramedic Study. Chief Wade stated that we had put three paramedics from our station through paramedic school. Chief Wade stated he reached out to the county representative and his reply was just them finalizing the study which should be published shortly. Chief Wade stated his appreciation for the board in the last year.

11. Chief's Report

Chief Wade stated that we need to put some pressure on the county through WACOG and see if the mayors of our communities can get them to finalize the study. Deputy Chief Jones stated that there are rumors that the study is done and our people are asking why we haven't released the study finding. Deputy Chief Jones stated that he has told our employees that it isn't done. Trustee West agreed with the Chief that it will need to go through the mayors.

Chief Wade stated that Harrisville is the groundbreaking of their Public Safety building, so the administration will be attending that tomorrow.

Chief Wade stated that Pleasant View had its Founders Day fireworks and it went well.

Trustee Jackson asked how much money we would save short-term by upgrading the Motorola radios. Chief Wade stated he didn't have the best feeling with the Harris radios, then didn't come around selling their advantages. Deputy Chief Jones stated that the upgrade would cost \$500. Chief Wade stated that Chief Mathieu thought they would have them done, but it is taking longer. Chairperson Wheelwright asked how much it would cost if we went to Harris. Deputy Chief Jones stated that we missed out on the discount and that they didn't feel it was the best choice at the time.

12. Chairperson's Report

Chairperson Wheelwright stated he did not have anything at this time.

13. Other and/or Identify matters for future consideration and or action.

Chief Wade stated that in July we don't usually hold our July meeting. Chairperson Wheelwright asked what day it fell on. Nicci Roylance, District Clerk stated that it would be on July 25, 2023. Chairperson Wheelwright, we will tentatively cancel the meeting.

14. Closed Executive Session to discuss the character, professional competence, or physical or mental health of an individual.

Vice-Chairperson Johnson made the motion to go into the Closed Executive Session. Trustee West seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Jackson	aye
Trustee West	aye
Trustee Aardema	aye

Vice-Chairperson Johnson made the motion to close the Closed Executive Session. Trustee West seconded the motion.

Voting on the motion:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee Jackson	aye

Trustee West aye
Trustee Aardema aye

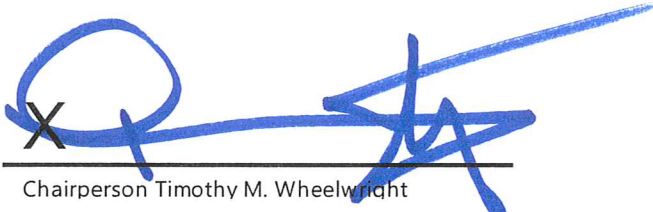
Chairperson Wheelwright stated that we will be having the July 25, 2023, meeting.

15. Adjournment

Trustee West made the motion for adjournment. Trustee Arrington seconded the motion.

Voting on the motion:

Chairperson Wheelwright aye
Vice-Chairperson Johnson aye
Trustee Arrington aye
Trustee Clark aye
Trustee Jackson aye
Trustee West aye
Trustee Aardema aye


Chairperson Timothy M. Wheelwright


Nicci Roylance, District Clerk

Date Minutes approved 7/25/23
North View Fire District Board Meeting Minutes of June 27, 2023.