

North View Fire District
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North View Fire District Board Meeting Minutes
May 23, 2024

The North View Fire District Trustees convened in a Fire Board Meeting session on April 25, 2024, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on April 25, 2024. Notice of the 2023 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee Cameron West (electronically)
Trustee Chris Clark (arrived at 5:45 p.m.)
Trustee Kristen Mechem
Trustee Meredith Aardema
Trustee John Arrington
Chief Kristopher Maxfield

Staff Present:

Deputy Fire Chief Jeremiah Jones
Deputy Chief/ Fire Marshal Ryan Barker
Nicci Roylance, District Clerk

1. Opening Prayer, Reading or Expression of Thought, and Pledge of Allegiance.

- Chairperson Wheelwright welcomed everyone and started the meeting at 5:02 p.m.
- Chairperson Wheelwright led the audience in the pledge of allegiance and said a prayer.

2. Consideration to approve the minutes of April 25, 2024.

- The board reviewed and approved the minutes with a motion from Trustee Aardema. Trustee Mechem seconded the motion.

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Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	excused
Trustee Kristen Mechem	aye
Trustee Cameron West	aye electronically
Trustee Meredith Aardema	aye

3. Consideration to approve the monthly financial transactions for April 2024.

- The board reviewed the April 2024 transactions
- Jeff Davis predicted that we would have fewer expenses than revenue and felt we would be okay at the end of the year.
- Discussion was had on the cost of the radios and the upgrade of the system for the radios.
- Discussion on the Property Tax being on track for the end of the year.
- Trustee Arrington motioned to approve the financial transaction for April 2024. Vice-Chairperson Johnson seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	excused
Trustee Kristen Mechem	aye
Trustee Cameron West	aye electronically
Trustee Meredith Aardema	aye

4. Public Comments

- There was no public in attendance

5. Presentation of the Employee of the Year.

- Chief Maxfield presented Employee of the Year to Ian Blake since he could not attend our Award Banquet.
- Chief Maxfield read the nomination for Ian Blake.

6. Discussion and/or approval of the County Wide Mutual Aid Fire Protection.

- Chief Maxfield stated it was a routine update for the Mutual Aid Agreement.

- Vice-Chairperson Johnson motioned to approve the County Wide Mutual Aid Fire Protection. Trustee Aardema seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	excused
Trustee Kristen Mechem	aye
Trustee Cameron West	aye electronically
Trustee Meredith Aardema	aye

7. Discussion and/or action to approve the Consolidated Fee Schedule.

- Deputy Chief Barker explained the new Fee Schedule and discussed how the money would be collected. Deputy Chief Barker stated that the cities would collect the fees. Deputy Chief Barker stated that our costs are comparable to those of other entities.
- Trustee Arrington made the motion to approve the Consolidated Fee Schedule. Trustee Mechem seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	excused
Trustee Kristen Mechem	aye
Trustee Cameron West	aye (electronically)
Trustee Meredith Aardema	aye

8. Discussion and/or approval of Zions Bank Loan Resolution

- Deputy Chief Jones presented the Resolution for the ladder truck and reviewed the different loan options.
- Jeff Davis discussed that the lease would be in FY 26 with a 4.78%
- Discussion was had on the equipment that would be purchased.
- Chief Maxfield presented the equipment list for the ladder truck and the committee's process for purchasing equipment. Chief Maxfield broke down the costs.
- Trustee Aardema made the motion to approve the Resolution 2024-03. Trustee Arrington seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye

Trustee John Arrington	aye
Trustee Chris Clark	excused
Trustee Kristen Mechem	aye
Trustee Cameron West	aye electronically
Trustee Meredith Aardema	aye

9. Discussion and/or action to approve the NVFD 2024-2025 Tentative Budget.

- Chief Maxfield presented the final budget after the two-on-two meeting with the board members.
- Chief Maxfield stated the job portfolio for the Battalion Chief FY25, Paramedic Program, Organizational Chart, Increasing Staffing, Non-Salary Budget Expenditures, Fleet Funding, and the options for the Truth and Taxation.
- Discussion was held on the eight-year fleet plan and Station 23 plan.
- Jeff Davis, Accountant, explained the FY25 Budget Change, which includes an Administrative Battalion Chief, three new PMAs, a 6.5% raise for operations, Administration raises, a change in overtime, a total shift in FT salaries of \$408,245, and a Benefit change of \$108,216, with a total increase of \$1,415,064.
- Discussed the lease option and how a private citizen will have questions concerning the leasing options.
- Chief Maxfield stated that this is an adjustable plan so that the Board will be comfortable making its decisions for the next eight years.
- Jeff Davis, Accountant, gave an overview of the revenue and expenditures.
- Chairperson Wheelwright stated the budget committee directed Chief Maxfield on what to propose and to go with the aggressive option, understanding to have a discussion to slide that down, but it is a legitimate need. Chairperson Wheelwright stated that he could look into their constituents and that the answers and needs of the community are valid.
- Discussions were held between the board members on the different options and tax rates.
- Trustee Arrington motioned to approve the NVFD 2024-2025 Tentative Budget. Vice-Chairperson Johnson seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	aye arrive at 5:45
Trustee Kristen Mechem	aye
Trustee Cameron West	abstained electronically and left at 6:43
Trustee Meredith Aardema	nay

10. Administration Report

- Chief Maxfield stated that we have taken ownership of the new brush truck and announced our upcoming badge pinning and push-in for it will be on June 10th at 4 p.m.

11. Chairperson's Report

- Chairperson Wheelwright stated his appreciation to the budget committee and staff.

12. Other and/or Identify matters for future consideration and or action.

- There were no items at this time.

13. Adjournment

- Trustee Aardema made the motion to adjourn at 6:59 p.m. Vice-Chairperson Johnson seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	aye arrive at 5:45
Trustee Kristen Mechem	aye
Trustee Cameron West	abstained electronically and left at 6:43 p.m.
Trustee Meredith Aardema	aye

X

Jay Johnson
Vice-Chairperson

X

Nicci Roylance
District Clerk

These minutes were approved on June 10, 2024.