

North View Fire District
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North View Fire District Board Meeting Minutes
August 23, 2022

The North View Fire District Trustees convened in a Fire Board Meeting session on August 23, 2022, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee, to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on August 23, 2022. Notice of the 2022 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee Maxwell Jackson
Trustee Meredith Aardema
Trustee Cameron West
Trustee John Arrington
Fire Chief David Wade
Nicci Roylance, District Clerk

Excused:

Trustee Chris Clark

Staff Present:

Deputy Fire Chief Jeremiah Jones
Leonard Call, Treasurer
Fire Marshal Ryan Barker
Jeff Davis, Accountant

1. Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.

Chairperson Wheelwright welcomed everyone and called the meeting to order at 5:02 p.m. Vice-Chairperson Johnson led the audience in the Pledge of Allegiance and Invocation.

2. Consideration to approve the minutes of June 28, 2022

The June 28, 2022 minutes were reviewed. Vice-Chairman made a motion to approve the June 28, 2022 minutes. Deputy Chief stated that in the minutes concerning the amount between the old budget and the new growth budget and the rate was wrong in the minutes. Nicci Roylance, District Clerk made the changes. Trustee Jackson seconded the motion. Trustee Arrington abstained. The motion passed unanimously.

3. Consideration to approve the monthly financial transactions for June and July 2022.

The financial transactions for June and July 2022 were reviewed. Vice-Chairperson Johnson asked concerning the amazon purchases if we have the breakdown of each purchase. District Clerk, Nicci Roylance stated that she has each invoice for the reconciliation of the credit card. Trustee Arrington asked where we get our fuel through Pilot Thomas. Chief Wade stated it was through Maverick and explained that we use a fuel card that has a fleet card discount. Trustee Arrington asked about the fireworks stands and what we got paid. Fire Marshal Barker stated that we were paid \$300 for their stand and inspection. Trustee Arrington asked what training we are getting from Ogden City Schools. Chief Wade stated it was for the background checks and Ogden City Schools does this for the District. Trustee Arrington stated that we had gotten Pleasant Views impact fees and how often we get these. Jeff Davis stated that they come quarterly. Trustee West asked if we pay Dr. Grow annually. Chairperson Wheelwright asked if we pay Dr. Grow at the beginning of the year or the end of the year. Nicci Roylance stated at the beginning of the year. Chairperson Wheelwright asked if all the apparatuses are working or in the shop. Chief Wade stated that Engine 21 and 22 both had their annual work done and that the reserve engine is now down getting some work done. Trustee Arrington asked that the impact fees come into our account to pay our Bond payment. Trustee Arrington asked when it shows being transferred to the LBA fund. Jeff Davis stated that he transfers it over at the end of the year. Jeff Davis stated that he pays a bond payment on December 5, which pays principal and interest. Jeff Davis stated that on June 5th interest payment is made from the general fund. Trustee Arrington asked if there is a chance that the impacts will ever pay for the bond payment on its own. Leonard Call stated that it would never be able to. Chairperson Wheelwright asked if we had talked any further about buying some land in Harrisville. Fire Marshal Barker stated that the owner of the land stated that the land would be ours at cost when we want it. Chairperson Wheelwright asked if the study had started. Chief Wade stated yes, that Deputy Chief Jones had been getting the initial start of the study done. Trustee Aardema made the motion to approve the June and July 2022 financial transactions. Trustee West seconded the motion. The motion passed unanimously.

4. Public Comments

Chairperson Wheelwright stated that there was no public in attendance.

5. Chief's Report

Chief Wade stated that the Fire Prevention Open House would be on Monday, October 3, 2022, at 5:00 p.m. Chief Wade stated that we would be setting up booths with educational awareness and the services we provide for the communities.

Chief Wade stated that we would be attending the North View Senior Center Health Fair on September 15, 2022, from 3:00 to 5:00 p.m. Chief Wade stated we would be giving out some prizes.

Chief Wade stated that we are getting a new website. Chief Wade asked Nicci Roylance to give more details. Nicci Roylance stated that the District was using a company named Streamline that deals mainly with special districts and helps them keep their websites in compliance with ADA. Nicci Roylance stated that our old website is not user-friendly and broken. Nicci Roylance stated that the new website will be going live in four days. Deputy Chief stated that we can save seasonal content and reuse it for those seasons.

Chief Wade stated the county had a kick-off for the paramedic study, and each agency would be involved in getting information to Citygate. Deputy Chief Jones stated that he thought they would be already started, unfortunately, they haven't even started.

Chief Wade stated that the Hall of Fame will be put on the training room wall, and unveiled on October 25, 2022. Chief Wade stated that Annual Award Banquet will be Saturday, April 29, 2023, at 5:00 p.m.

Chief Wade asked Jeff Davis for an update on the Audit. Jeff Davis stated that Squire would come in October and do it all at once.

Chief Wade stated that it is never too early to work on the 2023-2024 budget. Chief Wade stated retention and recruitment would be again at the forefront.

Chief Wade stated that he had been watching the medical cannabis cards in the State of Utah, specifically in Ogden City's lawsuit. Chief Wade stated that we had some interest from our staff. Chief Wade stated that he reached out to legal and she responded with some comments to put in our policy. Chief Wade stated that we would be writing a policy and will distribute it when it is done and approved by legal. Deputy Chief Jones stated that Chief Willis sent him her policy and the parameters of the policy. Deputy Chief Jones stated that Chief Willis stated that if they have a card, they would need to sign a contract. Deputy Chief Jones stated that we do have one employee who has a card. Deputy Chief Jones stated that they are using it as per the State guidelines. Trustee Jackson asked if there are any standards for dosage and metabolizing. Chief Wade stated in the last legislation Medical Cannabis amendments got passed, and it changed things for everyone. Trustee Jackson asked if there is a standard if they were in an accident to test. Leonard Call asked

about not being involved in the random drug testing. Chief Wade stated he would need to talk to Legal about that in more detail.

Chief Wade stated that Nicci Roylance had sent out an email about the UASD convention. Chief Wade stated that Nicci needs to know as soon as possible to get the early bird rate. Chief Wade stated that we need to get board member shirts for the board. Chief Wade stated that Nicci Roylance will bring shirts to the next meeting for sizing.

6. Chairperson's Report

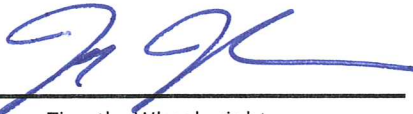
Chairperson Wheelwright stated that he did not have anything to report.

7. Other and/or Identify matters for future consideration and or action.

There were no future matters.

8. Adjournment.

Trustee Aardema made the motion to adjourn. Vice-Chairperson seconded the motion. The motion passed unanimously at 5:45 p.m.

X 

~~Chairperson Timothy Wheelwright~~
Vice-Chairperson Jay Johnson

X 

Nicci Roylance, District Clerk

Date Minutes Approved Sept 27, 2022
North View Fire District Board Meeting Minutes of August 23, 2022