

North View Fire District
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North Ogden, UT 84414
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North View Fire District Board Meeting Minutes
April 25, 2024

The North View Fire District Trustees convened in a Fire Board Meeting session on April 25, 2024, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on April 25, 2024. Notice of the 2023 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, Face time, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee Cameron West
Trustee Chris Clark
Trustee Kristen Mechem
Trustee Meredith Aardema
Trustee John Arrington
Chief Kristopher Maxfield

Staff Present:

Deputy Fire Chief Jeremiah Jones
Deputy Chief/ Fire Marshal Ryan Barker
Nicci Roylance, District Clerk
Leonard Call, Treasurer

1. Opening Prayer, Reading or Expression of Thought, and Pledge of Allegiance.

- Chairperson Wheelwright welcomed everyone and started the meeting at 5:09 p.m.
- Trustee Aardema led the audience in the pledge of allegiance and said a prayer.

2. Consideration to approve the minutes of March 28, 2024.

- The board reviewed and approved the minutes with a motion from Vice-Chairperson Johnson. Trustee Clark seconded the motion.
- Trustee Arrington noted that he was marked as voting. Nicci Roylance stated she would amend the minutes before they were signed.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

3. Consideration to approve the monthly financial transactions for March 2024.

- The board reviewed the April 2024 transactions
- Jeff Davis was not present for the meeting and had Nicci Roylance read a statement concerning the date actuals to budget and year-end expenditures relating to the budget.
- Trustee Arrington made the motion to approve the April 2024 financial transactions. Trustee West seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

4. Public Comments

- Chairperson Wheelwright stated that there was no public attending the meeting.

5. Discussion and/or action on the Presentation for Station 23 in Harrisville

- Jennie Knight from Harrisville City presented a PowerPoint presentation regarding the station.
- Jennie Knight discussed where the building and layout would be located and the timeline for the completion.
- Jennie Knight stated that they are subdividing the land so North View can purchase the land where Station 23 would be located.

- Jennie Knight discussed different Grants we may be able to apply for regarding our type of entity.
- Chairperson Wheelwright asked if we have looked into any grants to apply for. Chief Maxfield stated that the grants we have looked at are the Safer Grants to pertain to staffing the new station
- Chief Maxfield discussed that Station 23 would be funded solely by the District and asked some questions to Legal in terms of RFPs and purchasing of the land.
- Discussion was had on where the location was.

6. Discussion and/or action to approve the Ambulance Proposal for July FY 25/26.

- Deputy Chief Barker stated that we should have purchased an ambulance this year; however, we chose to wait a year because other apparatuses were being purchased.
- Deputy Chief Barker discussed the options for buying an ambulance in FY 26.
- Deputy Chief Barker stated that we do have one available for the District for July of 2026 and a guaranteed price of \$333,000
- Deputy Chief Barker stated we would be on a two-year replacement plan after this ambulance.
- Discussion was held on the type of ambulance and the use of new technology.
- We discussed our purchasing policy, and Chief Maxfield stated that the ambulance company is on the State contract.
- Trustee West motioned to approve the Ambulance Proposal. Trustee Clark seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	aye
Trustee Meredith Aardema	aye

7. Discussion and action for the FY 24/25 Salaries and Benefits.

- Chief Maxfield stated that we would have an open enrollment for Insurance benefits. Chief Maxfield explained that we will offer a HSA plan and a traditional plan. Chief Maxfield noted that the conventional plan would increase by 9.8%.

- The options and ideas regarding the two types of plans were discussed. Information was also given on the seed money for the HSA plan for the next two years.
- Trustee Mechem asked some questions about the insurance options, including whether they would comply with the Affordable Care Act. Chief Maxfield stated he would look into those questions and discuss them with our insurance agent.
- Discussions were held regarding employee incentives and questions for our insurance agent.
- Chief Maxfield stated that we would be offering a \$50,000 life insurance that the District would pay for. Chief Maxfield noted that some employees have been asking for short-term disability insurance.
- Board members agreed to provide life insurance for the employees.
- Chief Maxfield said he changed the pay scale and cleaned up the past pay scale.
- Chief Maxfield stated he made the pay scale on a percentage scale and adjusted the paramedic's average. Chief Maxfield noted that all the adjustments are never below \$1000 of the average of Weber County. This would put everyone in the ballpark of a 6.2% increase.

8. Discussion and/or action to approve the Conflict-of-Interest Forms. (Utah Code §67-16-9)

- Nicci Roylance, District Clerk, presented Utah Code §67-16-9, which goes into effect on May 1, 2024. She stated that to be in compliance, we would need the form filled out by all trustees and posted on our website by the deadline.

9. Discussion and/or action to approve the Surplus List.

- Nicci Roylance, District Clerk, presented the Surplus List, which included hoses, a hose testing pump, clown gear, ambulance filters, RIT bags, and a Motorola radio.
- Trustee Aardema motioned to approve the Surplus List. Vice-Chairperson Johnson seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	left at 5:55 pm
Trustee Meredith Aardema	aye

10. Administration Report

- Banquet April 27, 2024 at 5:00 pm
- Arranging times for the 2-on-2 meetings with the administration.
- Brush Truck: when delivered, we will do an In-Service pushback.

11. Chairperson's Report

- Chairperson Wheelwright stated he had nothing at this time.

12. Other and/or Identify matters for future consideration and or action.

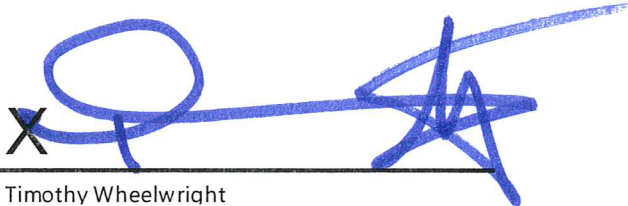
- Trustee Mechem stated that at a Weber County meeting, she was introduced as a Board member for North View Fire and wanted it on record that she was not there to represent the District.

13. Adjournment

- Vice-Chairperson Johnson motioned to adjourn at 6:11 p.m. Trustee Aardema seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee John Arrington	aye
Trustee Chris Clark	aye
Trustee Kristen Mechem	aye
Trustee Cameron West	left at 5:55 p.m.
Trustee Meredith Aardema	aye

X 

Timothy Wheelwright
Chairperson

X 

Nicci Roylance, District Clerk

Date of approved April 25, 2024, Board Meeting Minutes May 23, 24