

North View Fire District
315 E. 2550 N.
North Ogden, UT 84414
www.northviewfire.com
Phone: 801-782-8159
Fax: 801-782-3532

December 19, 2024
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on December 19, 2024, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on December 19, 2024. Notice of the 2023 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21 315 E. 2550 N. North Ogden, Utah is designated as the anchor location, where members of the public may monitor and when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, FaceTime, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee Cameron West
Trustee Chris Clark
Trustee Meredith Aardema
Trustee John Arrington
Trustee Kristin Mechem
Chief Kristopher Maxfield

Staff Present:

Deputy Chief/ Fire Marshal Ryan Barker
Deputy Chief Jeremiah Jones
Nicci Roylance/District Clerk
Leonard Call, Treasurer
Jeff Davis, Accountant

Public:

Thomas Hezseltine (electronically)
Kevin Karras

1. **Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.**

- Chairperson Wheelwright welcomed everyone to the meeting at 5:01 p.m. Chairperson Wheelwright led the members and public in the Pledge of Allegiance.

2. **Consideration to approve the minutes of November 21, 2024.**

- Chairperson Wheelwright stated that the minutes were distributed electronically.
- Trustee Arrington had a question on the wording of item seven, and Nicci Roylance, District Clerk, will amend it.
- Trustee Aardema motioned to approve the amended November 21, 2024. Vice-Chairperson Johnson seconded the motion. Trustee Mechem abstained from the vote and did not attend the November 21, 2024 meeting.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	abstained
Trustee Aardema	aye

3. **Consideration to approve the monthly financial transactions of November 2024.**

- Jeff Davis, the Accountant, discussed the transactions for November.
- Trustee Arrington had a question about workers' comp in the transactions. Jeff Davis, the accountant, stated that we pay for the whole year upfront, which is why it is so much on the first of the year.
- Trustee Arrington motioned to approve the financial transactions of November 2024. Trustee Clark seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

4. **Swearing in of Paramedic Nathan Newman**

- Chief Maxfield introduced our latest Paramedic, Nate Newman.
- Nicci Roylance, District swore in Nate Newman.

5. **Public comments**

- There were no comments made by the public

6. **Discussion and/or action on the 2023-2024 Fiscal Audit and approve the 2023-2024 Assigned Fund Balances**

- Jeff Davis, the Accountant, introduced Thomas Hezseltine from Squire, and he went over the audit for North View Fire District.
- Thomas Hezseltine stated that we complied with a clean opinion.
- Chairperson Wheelwright asked what the governance letter risks are.
- Thomas Hezseltine stated that the auditors considered the risks, worked harder and performed more testing during the audit.
- Trustee Arrington asked how we lower those risks, and Thomas Hezseltine stated that they would do more testing as an auditing firm. There is nothing that the District needs to do to mitigate.
- Jeff Davis, the accountant, reviewed the audit's financial statements.
- Vice-Chairperson Johnson motioned to approve the 2023 -2024 Audit and Trustee Arrington seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

7. **Discussion and/or action to approve 2025 Board Meeting Dates.**

- Nicci Roylance, District Clerk, stated that she had gone over the year 2025 for the meetings and explained why some were earlier given the holidays for the year.
- Trustee West noted that the November meeting was on Tuesday, the 18th, but needed to be moved to Thursday, November 20, 2025.
- Trustee West motioned to approve the 2025 Board Meeting Dates with the amended change to November month. Trustee Mechem seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye

Trustee Aardema aye

8. PUBLIC HEARING: Discussion and/or action to amend the Fiscal Year 2024/2025 Budget.

- Trustee Aardema motioned to go into the Public Hearing. Vice-Chairperson Johnson seconded the motion.
- Chief Maxfield stated that we must amend the Fiscal Year 2024/2025 Budget for the Station 23 design.
- Trustee Clark motioned to close the Public Hearing. Trustee Aardema seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

9. Discussion and/or action to approve Resolution No 2025-01 Amending the Fiscal Year 2024-2025 Budget

- Trustee Arrington asked if the money was coming from the General Fund. Jeff Davis stated it was.
- Trustee West motioned to approve Resolution No. 2025-01. Trustee Mechem seconded the motion.

Roll Call:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

10. Discussion and/or action to approve the Renovation of Station 21 and the additional room for the Paramedic Services

- Chief Maxfield stated that we are looking at making a bedroom out of a Training room for the captains to accommodate future employees.

- Deputy Chief Barker explained that the upstairs would be painted and carpeted to match the downstairs of our station.
- Deputy Chief Barker stated that he has bids for most of the updates; the only thing he doesn't have is bids for the cabinets and dressers.
- Trustee West asked how long the bids were.
- Trustee Aardema questioned if we should wait to budget it or use contingent money.
- Deputy Chief Barker stated that we had a \$27,000 refund from restoring the main level after the flood that could be used.
- Discussion was had on what needed to be bought that wasn't budgeted and the three options.
- Trustee Clark motioned to approve the Renovation of Station 21 as proposed. Trustee West seconded the motion.

Voting:

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	aye
Trustee Aardema	aye

11. Administrative Report-

- Chief Maxfield stated that the Paramedic Program is on track, and the budget for the Paramedic Program to include North View Fire District was approved on December 17, 2024.
- Chief Maxfield stated that at the County Commissioner's meeting, they discussed increasing the budget in 2026.
- Chief Maxfield noted that the county will sign the contract.
- Chief Maxfield said we will run the program on July 1, 2025. He stated he had one-on-one interviews with the employees and got to talk to them about how they feel we are doing. He also reviewed the values in our value statement to ensure we abide by them.
- Leonard Call, Treasurer, asked about the radios. Chief Maxfield stated that the tones were going off without being a real call. Leonard Call, treasurer, asked about the Westnet, and Deputy Chief Barker stated that Dispatch would pay for the update.

12. Chairperson's Report

- Chairperson Wheelwright stated he did not have anything.

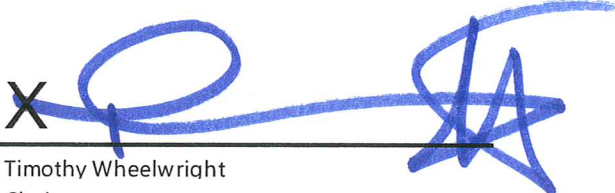
13. Other and/or Identify matters for future consideration and or action.

- Trustee Clark asked if we have applied for any grants.

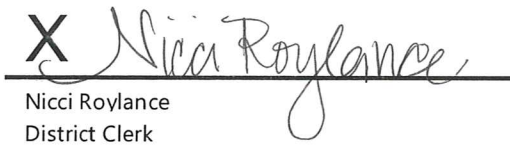
- Deputy Chief Jones stated that we have a grant for the License Plate grant that we are waiting to hear from. Deputy Chief Jones also stated that we received money from a grant from Wildland and Mental Health.
- Trustee West asked Deputy Chief Jones how EFO went. Deputy Chief Jones stated it went well.
- Trustee Arrington thanked Jeff Davis for the work on the audit.
- All the Trustees wished everyone a Merry Christmas and a Happy New Year.

14. Adjournment Vice-Chairperson motioned to adjourn.

- Vice-Chairperson Johnson motioned to adjourn the meeting at 6:24 p.m. Trustee Clark seconded the motion.

X 

Timothy Wheelwright
Chairperson

X 

Nicci Roylance
District Clerk

These minutes were approved on January 16, 25